



ACE 2014

11th INTERNATIONAL CONGRESS ON ADVANCES IN CIVIL ENGINEERING

21 - 25 OCTOBER 2014 ISTANBUL / TURKEY



REGISTRATION – ACCOMMODATION - TRANSFER – TOUR FORM

Please complete the form in capital letters and keep a copy for your records.
A separate registration form must be completed for each participant.

Date Received
(Office Use Only)

Participant Information

Title :	<input type="checkbox"/> Prof	<input type="checkbox"/> Dr	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms
First Name *:				
Last Name *:				
Institution *:				
Department:				
Address:				
City *:				
Province or State :				
Postal or Zip Code:				
Country *:				
Telephone *:				
(Including country code)				
Fax:				
(Including country code)				
Mobile:				
(Including country code)				
E-mail * (Institutional):				@
E-mail * (Personal):				@

Dietary or other special requirements:

Invoice Information

Institution Name:	
Institution Address:	
Tax Office:	
Tax No:	

Registration Information

Please select the appropriate registration category

Type of Registration	Early Bird Registration Before or on August 29, 2014	Late Registration On or after August 30, 2014
Delegate	<input type="checkbox"/> € 200	<input type="checkbox"/> € 300
Delegate (from Turkey)	<input type="checkbox"/> TL 200	<input type="checkbox"/> TL 300
Student *	<input type="checkbox"/> € 100	<input type="checkbox"/> € 150
Student (from Turkey) *	<input type="checkbox"/> TL 100	<input type="checkbox"/> TL 150
Gala Dinner Ticket	<input type="checkbox"/> € 45 / Pax:	
Registration Total:		

Please fill in this form and send it to: DEKON CONGRESS & TOURISM

Phone: +90 212 347 63 00 Fax: +90 212 347 63 63 E-mail: registration@ace2014.org

Gayrettepe Mah. Yıldız Posta Cad. Akın Sitesi 1. Blok No: 6 Kat: 1 D: 3 34349 Beşiktaş – Istanbul – TURKEY



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- Registration will be confirmed after receiving full payment. Those who do not receive a confirmation notice before the symposium are requested to contact the registration secretariat at registration@ace2014.org. Only participants who complete their registration will be included in the programme. One registered participant can present maximum 2 papers with one registration fee.
- The date of payment is decisive for the registration fee. Even if the registration form is received before the early bird deadline, it will not be considered as early registration if the payment has not been received before the deadline.
- Registration Fees include 18% VAT.
- Istanbul Technical University, Department of Civil Engineering (ITU) plans to take photographs and video material at the 11th International Congress on Advances in Civil Engineering in Istanbul, Turkey and reproduce them in ITU educational, news or promotional material, whether in print, electronic or other media, including the ITU website. By participating at the 11th International Congress on Advances in Civil Engineering in Istanbul, Turkey, you grant ITU the right to use your name, photograph and biography for such purposes. All postings become the property of ITU. Postings may be displayed, distributed or used by ITU for any purpose.

* To be eligible for the student rate, students are required to produce documentary evidence of their status. Without this documentation, delegate fees will be applied. You may send necessary document by fax at +90 212 347 63 63 or via e-mail to registration@ace2014.org.

Registration Fees include:

- Attendance to all scientific sessions
- Entrance to exhibition area
- Congress materials
- Coffee breaks and lunches to be served during the congress scientific programme
- Welcome Cocktail on October 21, 2014

Cancellation Policy - Registration:

Requests for registration cancellation must be received in writing by the ACE 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ace2014.org. An administrative fee of € 50 / TL 50 will be applied for cancellations received before or on **August 15, 2014**.

Absolutely no refund will be processed for cancellations received on or after August 16, 2014.

Please note that registration refunds will be processed within 30 days after the end of ACE 2014, bank charges will be deducted from the refund.

Technical Tour Information

Tour	Date	Category
<input type="checkbox"/> Izmit Bay Suspension Bridge Project	25 / 10 /2014	Full Day
<input type="checkbox"/> Third Bosphorus Strait Suspension Bridge Project	25 / 10 /2014	Half Day
<input type="checkbox"/> Avrasya Project – Bosphorus Tube Crossing Tunnels	25 / 10 /2014	Half Day
Daily Tour Total:		
<ul style="list-style-type: none"> • Participation for technical tours is optional and on a first-come first-served basis. Each tour is limited to 40 persons. • Congress participation is mandatory to attend the tours. Each participant may select only one tour. • For any queries, please contact us via e-mail at: registration@ace2014.org 		

Accommodation Information

Hotels	Category	Location	Distance to the Congress Venue	Single Room	Double Room
Vardar Palace	4 Star	Taksim	25 mn by subway	<input type="checkbox"/> € 115	<input type="checkbox"/> € 145
Bilek Hotel	4 Star	Levent	10 mn by subway	<input type="checkbox"/> € 110	<input type="checkbox"/> € 135
Lush Hotel	Special	Taksim	25 mn by subway	<input type="checkbox"/> € 105	<input type="checkbox"/> € 125
<ul style="list-style-type: none"> • Please make your reservations early; bookings are on a first-come first-served basis. • For any queries about hotel matters, please contact us via email: registration@ace2014.org • Rates quoted are in Euros, per room per night, including breakfast and taxes. • Deadline for hotel reservations is October 1, 2014. For reservation requests after that date, Dekon may not be able to guarantee any available rooms with the above-mentioned room rates. • Room reservations will be confirmed only after receiving full payment by credit card or bank transfer. • Hotel check-in time is 14:00 hrs and check-out time is 12:00 hrs. If you expect to arrive earlier than the check-in time and require guaranteed check-in on arrival, please make your hotel reservations for the day before. 					

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Please Reserve:

Check-In: / / 2014	Check-Out: / / 2014	Total Number of Nights:
Single Room : Room(s) X € (Price) X Nights = € (Total cost)		
Double Room: Room(s) X € (Price) X Nights = € (Total cost)		
For double rooms, please select: <input type="checkbox"/> French bed (one big bed) <input type="checkbox"/> Twin bed (two single beds)		
Sharing the room with:		
Special Requests, if any:		
Accommodation Total:		

Cancellation Policy - Accommodation:

Cancellations or changes should be received in writing by the ACE 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ace2014.org . Please do not contact the hotels directly.

- Cancellations received before or on **August 15, 2014** – eligible for full refund, less one night deposit
- Cancellations received on or after **August 16, 2014** – no refund

Please note that accommodation refunds will be processed within 30 days after the end of ACE 2014, bank charges will be deducted from the refund.

In the event of non-arrival, the hotel will automatically release the reservation and full payment will be non-refundable.

Late arrival /Early Departure Fee - If you arrive later or leave earlier than on the dates of your confirmed booking, the total cost of accommodation will be charged and no refunds will be issued.

Airport Transfer Information

One way private transfer fee : <input type="checkbox"/> € 60 / per car (max 2 people)	Number of car(s) :
One way shuttle transfer fee : <input type="checkbox"/> € 35 / per person	Number of people :
Arrival Date : / / 2014	Arrival Time : Arrival Flight No :
Departure Date: / / 2014	Departure Time: Departure Flight No:
Airport Transfer Total:	
<ul style="list-style-type: none"> • Rates quoted are in Euros, for one way, including taxes. • Drop off and pick-ups will be made to/from hotels. • Above prices are for transportations only from/to Atatürk International Airport. Please contact us at registration@ace2014.org for your transportation requests from/to Sabiha Gökçen Airport. • Shuttle transfer can be operated with a minimum of 2 attendees and only between 07:00-23:00. Dekon may cancel a transfer service if the minimum number of people required is not reached. In such cases, the fees will be fully refunded. There will be no time limit for private transfer, it can be operated at any time of the day. 	

Cancellation Policy - Transfer:

Cancellations or changes should be received in writing by the ACE 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ace2014.org .

- Cancellations received before or on **October 14, 2014** – eligible for full refund
- Cancellations received on or after **October 15, 2014** – no refund

Please note that transfer refunds will be processed within 30 days after the end of ACE 2014, bank charges will be deducted from the refund.

Daily Tour Information

Tour	Category	Price/pp	Date	# of Pax	Total
The Imperial Tour	Half Day Morning	<input type="checkbox"/> € 45	... / ... /2014	€
Ottoman Splendours *	Half Day Afternoon	<input type="checkbox"/> € 45	... / ... /2014	€

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Bosphorus Cruise	Half Day Morning	<input type="checkbox"/> € 45	... / ... /2014	€
Asia and Beylerbeyi Palace	Half Day Afternoon	<input type="checkbox"/> € 45	... / ... /2014	€
Old City Tour *	Full Day Lunch Included	<input type="checkbox"/> € 85	... / ... /2014	€
Istanbul by Night	Night Tour Dinner Included	<input type="checkbox"/> € 85	... / ... /2014	€
Princess Islands	Full Day Lunch Included	<input type="checkbox"/> € 85	... / ... /2014	€
Pera Tour	Half Day	<input type="checkbox"/> € 90	... / ... /2014	€
Christian Heritage	Full Day Lunch Included	<input type="checkbox"/> € 120	... / ... /2014	€
Gallipoli	Long Day Lunch Included	<input type="checkbox"/> € 285	... / ... /2014	€
Ephesus	Long Day Lunch Included	<input type="checkbox"/> € 415	... / ... /2014	€
Daily Tour Total:					
<ul style="list-style-type: none"> • Participation for daily tours is on a first-come first-served basis. • For any queries, please contact us via e-mail at: registration@ace2014.org • Rates quoted are in Euros, per person, including taxes. • Reservations will be confirmed only after receiving the full payment by credit card or bank transfer. If the payment has not been received by October 1, 2014, it will be assumed that the participant no longer wishes to go on the tour and the reservation will automatically be cancelled. • Above tours are available between or on October 18 – 27, 2014. • Above tours can be operated with a minimum of 5 attendees. Dekon may cancel a tour if the minimum number of people required is not reached. In such cases, the fees will be fully refunded. 					
* These tours cannot be operated on Tuesdays.					

Cancellation Policy - Daily Tour:

Cancellations of daily tours should be received in writing by the ACE 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ace2014.org. An administrative fee of € 10 will be applied for any cancellations before or on **October 1, 2014**.

Absolutely no refund will be processed for cancellations on or after October 2, 2014.

Please note that tour refunds will be processed within 30 days after the end of ACE 2014, bank charges will be deducted from the refund.

Pre-Post Tour Information

Tour	Single	Double	Date	Total
Cappadocia	<input type="checkbox"/> € 665	<input type="checkbox"/> € 1.070	<input type="checkbox"/> October 19-20, 2014	€
			<input type="checkbox"/> October 26-27, 2014	
Sharing room with:				
Pre-Post Tour Total:				
<ul style="list-style-type: none"> • Participation for pre-post tours is on a first-come first-served basis. • For any queries, please contact us via e-mail at: registration@ace2014.org • Rates quoted are in Euros, per room, including flight or/and bus tickets and taxes. • Reservations will only be confirmed after receiving the full payment by credit card or bank transfer. If the payment has not been received by October 1, 2014, it will be assumed that the participant no longer wishes to go on the tour and the reservation will be cancelled. • Above tours can be operated with a minimum of 5 attendees. Dekon may cancel a tour if the minimum number of people required is not reached. In such cases, the fees will be fully refunded. 				

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Cancellation Policy - Pre-Post Tour:

Cancellations of pre-post tours should be received in writing by the ACE 2014 Registration Secretariat (DEKON) by fax at +90 212 347 63 63, or via e-mail to registration@ace2014.org. An administrative fee of € 50 will be applied for any cancellations before or on **September 15, 2014**.

Cancellations received between or on **September 16 – October 1, 2014**: Eligible for 50% refund.

Absolutely no refund will be processed for cancellations on or after October 2, 2014.

Please note that tour refunds will be processed within 30 days after the end of ACE 2014, bank charges will be deducted from the refund.

GRAND TOTAL : €

I ACCEPT THE GENERAL CONDITIONS FOR REGISTRATION, ACCOMMODATION, TRANSFER & TOUR

Payment Information

Payment by Wire Transfer:

For payment by wire transfer, please use the following bank account:

Account Name	DEKON Kongre ve Turizm
Bank Name	T.Garanti Bank – Istanbul - Turkey
Branch Name / Code	Esentepe Branch – 347
Swift No	TGBATRISXXX
IBAN No Euro	TR37 0006 2000 3470 0009 0815 94
IBAN No TL	TR64 0006 2000 3470 0006 2989 54

- Bank charges are the sole responsibility of the participant and should be paid in addition to the fees.
- All wire transfers should indicate the following information: "Name of Sender, Date of wire transfer, Amount of wire transfer & Explanation" and receipts must be sent by fax to DEKON at: +90 212 347 63 63, or by e-mail to: registration@ace2014.org
- For payments in TL., the exchange rate on banknotes (selling) of the Central Bank of Turkey (on the date of payment) should be used.

Payment by Credit Card:



Credit Card Number:

Expiry Date:

Card Verification Code:

Last 3 digits at the back of your card, on the signature panel

Cardholder's Name:

Date:

Cardholder's Signature:

You may also register and pay using our online registration form on the official website
www.ace2014.org

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